

UNIVERSITY CHURCH CHRISTIAN ACADEMY

a ministry of University Church of Christ

I myself am convinced, my brothers and sisters, that you yourselves are full of goodness, filled with knowledge and competent to instruct one another. Romans 15:14



UCCA
1200 Julia Tutwiler Drive
Tuscaloosa, AL 35404
(205) 553-3001
www.universitycofc.org

Donna B. Tanski, Director
ucca@universitycofc.org
(205) 292-9237



University
CHURCH OF CHRIST

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High School Enrollment Request & Record

Student Full Name	Date of Birth	M or F
Student Email	Student Cell	
Parent Primary Phone	Last 4 digits of student SS# for transcript	
Parent-Teacher Name	Legal Guardian Y or N	
Spouse's Name	Legal Guardian Y or N	
Other Legal Guardian*	Relationship to Student	
<small>*If a parent-teacher shares legal custody of a student with someone to whom they are not legally married, the other parent/guardian must give written consent affirming their desire to have the student homeschooled by the parent-teacher unless the court has specifically given the parent-teacher complete authority to make educational decisions on behalf the student.</small>		
Permanent Address		
City, State, Zip		
Mailing Address (if different from above)		
Student will be enrolling in which grade at UCCA?		Expected Graduation Date
Transfer Information if applicable		
Former Church, Private, or Public School		
Former School Address		
Last Date Attended	Last Grade Completed	
Was student in good behavioral, attendance and academic standing?		
Does the student have more than 7 unexcused absences for the school year?		
Name, date, and level of last standardized test.		
<i>To be completed by UCCA</i>		Date of Withdrawal
		Transfer Location
UCCA Enrollment Date	GRADE	
Re-enrollment date	Grade	
Re-enrollment date	Grade	
Re-enrollment date	Grade	
Re-enrollment date	Grade	
Re-enrollment date	Grade	
Re-enrollment date	Grade	
Graduation Date	Dual Enrollment Student?	Honor Society?
Post Graduation Plans	Final Transcript Mailed?	

PUBLIC SCHOOL NOTIFICATION OF CHURCH SCHOOL ENROLLMENT

Student's Complete Name _____

Student's Address _____
Permanent Address

_____ City, State _____ Zip Code

Student's Date of Birth _____ Grade _____

Parent/Guardian Name _____

Public School District for which the student's residence is zoned:

Tuscaloosa City Schools
P.O. Box 038991
Tuscaloosa, AL 35403-8991

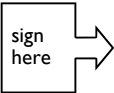
Other Public School District Name

Superintendent

Tuscaloosa County Schools
P.O. Box 2568
Tuscaloosa, AL 35403

Street or P.O. Box

City, Zip

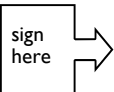


Signature of Parent/Guardian

Date

PRIOR CONSENT FOR NOTIFICATION OF STUDENT WITHDRAWAL

I hereby give prior consent to the director of University Church Christian Academy to notify the appropriate public school superintendent as required by Alabama state law should the above-name student cease attendance at University Church Christian Academy.



Signature of Parent/Guardian

Date

The Following Is To Be Completed by Church School Director
University Church Christian Academy, 1200 Julia Tutwiler Drive, Tuscaloosa, AL 35404, (205) 553-3001

Date of church school enrollment

Signature of Church School Director

Date

NOTIFICATION OF CHANGE OF ADDRESS BUT STILL ENROLLED IN UCCA

Effective Date

New Address

City, State

Zip Code

NOTIFICATION OF WITHDRAWAL - TRANSFER TO _____

Date of church school withdrawal

Signature of Church School Director

Date

REQUEST FOR SCHOOL RECORDS

Name of School Attended _____

School Address _____ Street or P.O. Box

_____ City, State _____ Zip Code

Section 36-12-40

Rights of citizens to inspect and copy public writings; exceptions.

Every citizen has a right to inspect and take a copy of any public writing of this state, except as otherwise expressly provided by statute. Provided however, registration and circulation records and information concerning the use of the public, public school or college and university libraries of this state shall be exempted from this section. Provided further, any parent of a minor child shall have the right to inspect the registration and circulation records of any school or public library that pertain to his or her child. Notwithstanding the foregoing, records concerning security plans, procedures, assessments, measures, or systems, and any other records relating to, or having an impact upon, the security or safety of persons, structures, facilities, or other infrastructures, including without limitation information concerning critical infrastructure (as defined at 42 U.S.C. §5195c(e) as amended) and critical energy infrastructure information (as defined at 18 C.F.R. §388.113(c)(1) as amended), the public disclosure of which could reasonably be expected to be detrimental to the public safety or welfare, and records the disclosure of which would otherwise be detrimental to the best interests of the public shall be exempted from this section. Any public officer who receives a request for records that may appear to relate to critical infrastructure or critical energy infrastructure information, shall notify the owner of such infrastructure in writing of the request and provide the owner an opportunity to comment on the request and on the threats to public safety or welfare that could reasonably be expected from public disclosure on the records.

(Code 1923, §2695; Code 1940, T. 41, §145; Acts 1983, No. 83-565, p. 866, §3; Act 2004-487, p. 906, §1.)

Name _____ D.O.B. _____
Last, First month/day/year

Name _____ D.O.B. _____
Last, First month/day/year

Name _____ D.O.B. _____
Last, First month/day/year

Name _____ D.O.B. _____
Last, First month/day/year

I do hereby request and authorize release of all student records of the aforementioned students to University Church Christian Academy. Please enclose:

1. cumulative records and completed transcript
2. standardized testing and evaluations
3. immunization record or waiver

_____ Parent/Guardian Signature

_____ Date

As requested and authorized above, please forward all school records to:

UCCA
1200 Julia Tutwiler Drive
Tuscaloosa, AL 35404

_____ Director

_____ Date

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HIGH SCHOOL CURRICULUM & GRADE REPORT

ACADEMIC YEAR 20____ - 20____

STUDENT NAME _____	GRADE _____	Total Days in Attendance <input style="width: 60px; height: 30px;" type="text"/>
Date of Birth _____		

Grade Report		SEMESTER 1	SEMESTER 2	FINAL GRADE			
Subject Code	COURSE TITLE for TRANSCRIPT	% grade	% grade	%	letter grade	credit earned	dual enroll
EH							
MA							
SC							
SS							

Grading Key * A (90-100) * B (80-89) * C (70-79) * D (60-69) * F BELOW 60

Dual Enrollment : University of Alabama Early College (UA), Shelton State Community College (SS), Other (OT)

Subject Codes: English (EH), Math (MA), Science (SC), Social Sciences (SS), Physical Education (PE), Fine Arts (AE), Health (HL), Computer Applications (TE), Foreign Language (FL), Elective (EL)

CURRICULUM LOG Due at orientation or within 2 weeks of an admission after orientation. Use subject codes. Use back if necessary.	It is recommended to make copies of textbook covers, copyright pages, and tables of content for your records. Reading logs are also recommended.

University Church Christian Academy

Official Record of Attendance

Student Name		Grade Level	Academic Year
		20	20 - 20

		Mark Dates of Attendance												Total																		
		1	2	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Jun	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Jul	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Aug	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Sep	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Oct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Nov	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Dec	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

		Fall Total (June - December)																														
Jan	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Feb	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	*29			
Mar	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Apr	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

	Spring Total (January - June)
	Total Days of Attendance

You do not have to submit this form to the Director unless requested, but include attendance total on your final Curriculum and Grade Report.
A minimum of 170 school days is required.

UCCA High School Plan

Student Name _____

High School Level Only	8th grade	9th grade	10th grade	11th grade	12th grade
English (4 credits)		English 9	English 10	English 11	English 12
grammar					
composition					
literature					
vocabulary					
Mathematics (4 credits)					
Science (4 credits)					
Social Sciences (4 credits)					
Physical Education (1 credit)					
Fine Arts (1 credit)					
Microcomputer Applications (.5 credit)					
Health (.5 credit)					
Foreign Language (2 credits recommended)					
Elective					
Elective					
Elective					

Total credits per year _____ credits _____ credits _____ credits _____ credits

Total HS Credits

At a minimum, the student must earn the 19 required credits plus 5 additional credits of their choice. Two years of a foreign language is recommended, but it is not required.