

UNIVERSITY CHURCH CHRISTIAN ACADEMY

a ministry of University Church of Christ, 1200 Julia Tutwiler Drive, Tuscaloosa, Alabama 35404, (205) 553-3001, ucca@universitycofc.org

I myself am convinced, my brothers and sisters, that you yourselves are full of goodness, filled with knowledge and competent to instruct one another. Romans 15:14

Parent-Teacher Affiliation Request

Family Name	Email
Parent-Teacher (parent or guardian)	Cell Phone
Spouse	Cell Phone
Address	City, Zip
Home Phone	Date of Request

Step 1: Parent-Teacher Affiliation Request

- Parents who are interested in UCCA should read the UCCA policy and procedure manual on-line at www.universitycofc.org. All enrollment procedures, fees, and parent-teacher requirements can be found there.
- The Release of Liability form must be notarized, signed by all parents/legal guardians, and submitted with the affiliation request.
- If the parent-teacher shares custody of the student(s) they wish to homeschool with anyone other than their current spouse, the other parent/legal guardian must give written consent affirming their desire to have the student enrolled in UCCA and educated at home by the parent-teacher unless the court has given the parent-teacher sole authority to make all educational decisions on behalf of the child. This written consent should be submitted with the parent-teacher affiliation request.

Step 2: Affiliation Interview

- Upon review of the Parent-Teacher Affiliation Request, the UCCA Director will schedule an affiliation interview with the parent-teacher.
- It is expected that the parent-teacher will be able to discuss which curriculum or types of curriculum they might like to use at the interview. The Director will give guidance as needed.
- The parent-teacher should bring completed student enrollment forms and the Alabama Certificate of Immunization or appropriate waiver to the interview, but this does not guarantee enrollment.
- If possible, the parent-teacher should bring school records for students who are currently attending school.
- If a student is earning high school credits, the parent-teacher should bring a copy of their current transcript for credit review.

Step 3: Student Enrollment

- If the parent-teacher affiliation request is approved, the Director will immediately continue with student enrollment if the parent-teacher wishes to do so.
- The Director will notify the Superintendent of Education of the student's enrollment in UCCA.
- The Director will forward a Request for School Records to the student's previous school, if needed.

FAMILY ENROLLMENT FEES

Early Enrollment is April - May:	\$100 annual family enrollment fee plus \$25 per student
Summer Enrollment is June - July:	\$125 annual family enrollment fee plus \$25 per student
Late Enrollment is August - February:	\$150 annual family enrollment fee plus \$25 per student

Please list the students you wish to enroll in UCCA. You must be the legal guardian of your students.	Grade as of Sept 1	Age as of Sept 1	If transferring to UCCA, is this student in good academic, behavioral, and attendance standing at their current school? If not, please explain.

Family Enrollment \$ _____ + Student Fees \$ _____ = Total Fees \$ _____ Cash _____ or Check# _____
 (\$100, \$125, or \$150 - see above) (\$25 x number of students) (payable at time of enrollment)

UCCA: Making Ourselves at Home!

UCCA Parent-Teacher Affiliation Continued

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Is this your first year to home school? _____ If not, how long have you been a home educator? _____

Please share the primary reason behind your decision to home school.

Will you share educational responsibilities with anyone else? _____ If yes, please explain.

Do you have any children with special educational needs? _____ If yes, please explain.

<u>Parent-Teacher Education</u>	High School Diploma	Yes	or	No	Do you work outside of the home? _____ If yes, please explain your position, the shift you work, and approximately how many hours you are required to work each week. Do you share legal custody of the student(s) you wish to homeschool with someone other than your spouse? _____
	Associates in				
	Bachelors in				
	Masters in				
	Doctorate in				
	Other				

Which type(s) of curriculum do you plan to use? If you know the name, please include it.

traditional school/textbook based _____ classical _____
 literature-based _____ on-line _____ Charlotte Mason _____
 computer-based _____ eclectic _____ Other _____

How did you hear about UCCA? _____

Please provide a personal reference and contact information: _____

Do you have a family church? Which one? _____ We invite you and your family to be a part of our church family here at University Church. Please let us know if we can help you in any way.

I have read the UCCA policy and procedure manual, and I agree to comply with all UCCA parent-teacher affiliation requirements and standards. If my parent-teacher affiliation is approved, I understand that failure to comply with any parent-teacher requirement or standard can result in the discontinuation of my parent-teacher affiliation with UCCA and the subsequent dismissal of my children from UCCA.

Please mail affiliation request and liability form to the following address:

University Church Christian Academy
 1200 Julia Tutwiler Drive
 Tuscaloosa, AL 35404



Signature of Parent-Teacher _____

Date _____

RELEASE OF LIABILITY

We, the undersigned parents or guardians, have read the enrollment requirements of University Church Christian Academy, a church school ministry of University Church of Christ, and hereby agree to abide by them. We understand that, by virtue of our children's enrollment in University Church Christian Academy, we are teachers in the school without remuneration and that we are solely responsible for our children's education. We understand that, in the event of any legal challenge to our home school, we will be solely responsible for any legal fees or other expenses incurred due to that challenge. We understand that University Church of Christ, University Church Christian Academy, the board members, and director of said church school are in no way responsible for the quality of our children's education. We further understand that no guarantee is made as to the acceptability of this school's diploma for any purpose by any other institution.

We further understand that failure to turn in required reports or follow other rules could result in our children being dropped from enrollment and the local public school superintendent being notified to that effect. We accept the responsibility for properly executing and returning in a timely manner any church school enrollment forms, reports, and/or any other legal documents which may be required for home educators in the state of Alabama. We also agree to notify University Church Christian Academy of withdrawal before placing our children in any other public, private or church school.

In light of the foregoing, we, the undersigned parents or guardians, with the intention of binding ourselves, our heirs, executors, administrators, and assigns and, as well, with the intention of binding our minor children, and in our capacity as individuals, husband and wife, and as the parents and natural and/or legal guardians of said minor children, do hereby expressly release, discharge, indemnify, hold harmless, and agree to defend and pay the costs of defense of University Church of Christ, University Church Christian Academy, the board members, and director of said church school, and their heirs, assigns, successors, employees, agents, representatives, officers, directors, and any and all persons acting for them or on their behalf, from any and all liability claims, demands, actions, judgments, and executions which the undersigned parties ever had, or now have, or may have, or which the undersigned's heirs, executors, administrators, or assigns may have, or claim to have, against the said University Church of Christ, University Church Christian Academy, the board members, and director of said church school, and their heirs, assigns, successors, employees, agents, representatives, officers, directors, and any and all persons acting for them or on their behalf, jointly and severally, created by or arising out of the enrollment of attendance of our minor children in University Church Christian Academy or participation in any of its activities, by us and/or our minor children and any and all instruction provided or not provided to us and/or our minor children. We, the undersigned parents or guardians, have read this Release of Liability and fully understand its terms. We execute it voluntarily and with full knowledge of its legal and other significance, effective this ____ day of _____, 20____.

Individually, as husband and as parent, the natural and/or legal guardian of my minor children.

Date

Individually, as wife and as parent, the natural and/or legal guardian of my minor children.

Date

STATE OF ALABAMA

COUNTY OF TUSCALOOSA

Before me, the undersigned authority, personally appeared _____ and _____, who are known to me and who acknowledged before me that they signed the foregoing Release of Liability voluntarily and with full knowledge of its contents on this the ____ day of _____, 20____.

NOTARY PUBLIC _____

My Commission Expires _____