

# UNIVERSITY CHURCH CHRISTIAN ACADEMY

a ministry of University Church of Christ

*I myself am convinced, my brothers and sisters, that you yourselves are full of goodness, filled with knowledge and competent to instruct one another. Romans 15:14*

Elementary & Middle School Enrollment

making  
**ourselves**  
at home

1200 Julia Tutwiler Drive  
Tuscaloosa, AL 35404  
(205) 553-3001  
[www.universitycofc.org](http://www.universitycofc.org)

Donna Tanski, Director  
[ucca@universitycofc.org](mailto:ucca@universitycofc.org)  
(205) 292-9237



*University*  
CHURCH OF CHRIST



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# PUBLIC SCHOOL NOTIFICATION OF CHURCH SCHOOL ENROLLMENT

Student's Complete Name \_\_\_\_\_

Student's Address \_\_\_\_\_

Permanent Address

\_\_\_\_\_

City, State

\_\_\_\_\_

Zip Code

Student's Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

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Public School District for which the student's residence is zoned:

Tuscaloosa City Schools  
P.O. Box 038991  
Tuscaloosa, AL 35403-8991

\_\_\_\_\_  
Other Public School District Name

\_\_\_\_\_

Superintendent

Tuscaloosa County Schools  
P.O. Box 2568  
Tuscaloosa, AL 35403

\_\_\_\_\_

Street or P.O. Box

\_\_\_\_\_

City, Zip

sign here →

\_\_\_\_\_

Signature of Parent/Guardian

\_\_\_\_\_

Date

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## PRIOR CONSENT FOR NOTIFICATION OF STUDENT WITHDRAWAL

I hereby give prior consent to the director of University Church Christian Academy to notify the appropriate public school superintendent as required by Alabama state law should the above-name student cease attendance at University Church Christian Academy.

sign here →

\_\_\_\_\_

Signature of Parent/Guardian

\_\_\_\_\_

Date

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The Following Is To Be Completed by Church School Director  
University Church Christian Academy, 1200 Julia Tutwiler Drive, Tuscaloosa, AL 35404, (205) 553-3001

\_\_\_\_\_

**Date of church school enrollment**

\_\_\_\_\_

Signature of Church School Director

\_\_\_\_\_

Date

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## NOTIFICATION OF CHANGE OF ADDRESS BUT STILL ENROLLED IN UCCA

Effective Date

\_\_\_\_\_

New Address

\_\_\_\_\_

City, State

\_\_\_\_\_

Zip Code

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**NOTIFICATION OF WITHDRAWAL - TRANSFER TO** \_\_\_\_\_

\_\_\_\_\_

**Date of church school withdrawal**

\_\_\_\_\_

Signature of Church School Director

\_\_\_\_\_

Date

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# REQUEST FOR SCHOOL RECORDS

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Name of School Attended \_\_\_\_\_

School Address \_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_ City, State \_\_\_\_\_ Zip Code \_\_\_\_\_

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**Section 36-12-40**

**Rights of citizens to inspect and copy public writings; exceptions.**

Every citizen has a right to inspect and take a copy of any public writing of this state, except as otherwise expressly provided by statute. Provided however, registration and circulation records and information concerning the use of the public, public school or college and university libraries of this state shall be exempted from this section. Provided further, any parent of a minor child shall have the right to inspect the registration and circulation records of any school or public library that pertain to his or her child. Notwithstanding the foregoing, records concerning security plans, procedures, assessments, measures, or systems, and any other records relating to, or having an impact upon, the security or safety of persons, structures, facilities, or other infrastructures, including without limitation information concerning critical infrastructure (as defined at 42 U.S.C. §5195c(e) as amended) and critical energy infrastructure information (as defined at 18 C.F.R. §388.113(c)(1) as amended), the public disclosure of which could reasonably be expected to be detrimental to the public safety or welfare, and records the disclosure of which would otherwise be detrimental to the best interests of the public shall be exempted from this section. Any public officer who receives a request for records that may appear to relate to critical infrastructure or critical energy infrastructure information, shall notify the owner of such infrastructure in writing of the request and provide the owner an opportunity to comment on the request and on the threats to public safety or welfare that could reasonably be expected from public disclosure on the records.  
(Code 1923, §2695; Code 1940, T. 41, §145; Acts 1983, No. 83-565, p. 866, §3; Act 2004-487, p. 906, §1.)

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Name \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last, First month/day/year

Name \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last, First month/day/year

Name \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last, First month/day/year

Name \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last, First month/day/year

I do hereby request and authorize release of all student records of the aforementioned students to University Church Christian Academy. Please include:

1. cumulative records and completed transcript
2. standardized testing and evaluations
3. immunization record or waiver

\_\_\_\_\_ Parent-Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

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As requested and authorized above, please forward all school records to: UCCA  
1200 Julia Tutwiler Drive  
Tuscaloosa, AL 35404

\_\_\_\_\_ Director \_\_\_\_\_ Date \_\_\_\_\_

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# University Church Christian Academy

## Official Record of Attendance

Student Name	Grade Level	Academic Year	20 <u>    </u> - 20 <u>    </u>
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		Mark Dates of Attendance												Total																		
		1	2	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Jun	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Jul	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Aug	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Sep	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Oct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Nov	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Dec	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

		Fall Total (June - December)																														
Jan	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Feb	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	*29			
Mar	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Apr	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	

Spring Total (January - June)

You do not have to submit this form to the Director unless requested, but include attendance total on your final Curriculum and Grade Report.  
A minimum of 170 school days is required.

Total Days of Attendance	
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