

UNIVERSITY CHURCH CHRISTIAN ACADEMY

a ministry of University Church of Christ

Continuance of Teacher Affiliation and Student Re-Enrollment Request Academic School Year June 20__ - May 20__

Family Name	Email
Primary Teacher (parent or guardian)	Cell Phone
Spouse	Cell Phone
Address	City, Zip
Home Phone	Date of Request

Students requesting re-enrollment in UCCA			Fee
Student Name	Date of Birth	Enrolling in Grade	\$25
Student Name	Date of Birth	Enrolling in Grade	\$25
Student Name	Date of Birth	Enrolling in Grade	\$25
Student Name	Date of Birth	Enrolling in Grade	\$25
Student Name	Date of Birth	Enrolling in Grade	\$25
Student Name	Date of Birth	Enrolling in Grade	\$25
Continuance of Teacher Affiliation and Student Re-Enrollment Requirements			TOTAL FEES

- Complete your family's Continuance of Teacher Affiliation and Student Re-Enrollment Request form. The affiliation and re-enrollment request form is due by July 31.
- Payment of each student's \$25 enrollment fee must be submitted with the re-enrollment request form.
- If the re-enrollment request form and fees are not received by July 31, previously enrolled student(s) will be dismissed from UCCA and the superintendent of education notified of their withdrawal.
- Upon your family's membership renewal with the Home School Legal Defense Association submit a copy of your membership card to the administrator. Failure to renew your membership with HSLDA will result in a discontinuation of the teacher affiliation and the subsequent dismissal of the student from University Church Christian Academy.
- Submit an updated blue immunization form or certificate of exemption as stated above if applicable.
- The Curriculum Log for each student is due upon orientation in August. Updates should be submitted with the student-child's grades in January and June. Submit a copy and keep the original in your files.
- The June 1-December 31 Attendance Record for each student is due by January 15. The Attendance Record for January 1 - May 31 is due June 15. Submit a copy and keep the original in your files.
- The academic year for University Church Christian School is June-May. A minimum of 170 educational school days is required by UCCA.
- Parent-teachers must submit each student's Grade Report for June 1-December 31 no later than January 15. Grades for January 1 - May 31 are due by June 15. Submit a copy and keep the original in your files.
- A teacher plan book of the parent-teacher's choosing must be maintained. Plan books must be available for review if requested by the administrator. Teacher plan books are for the parent-teacher's and student's protection and remain the responsibility and property of the family.
- Parent-teachers must attend required teachers' meetings. Parent-Teacher orientation is in August. Additional meetings will be scheduled in January and June.
- Parents or guardians accept full responsibility for the emotional, spiritual and academic education of their child(ren).
- Immediately submit a Withdrawal Request to the UCCA administrator if any student of compulsory attendance age withdraws from UCCA or enrolls in another school.
- New students enrolling in UCCA must complete a new student enrollment packet.

Please mail completed form, along with payment made payable to UCC to the following address:
University Church Christian Academy
1200 Julia Tutwiler Drive
Tuscaloosa, AL 35404



I have reviewed and understand the requirements to continue my parent-teacher affiliation with University Church Christian Academy. I also request re-enrollment for my children and agree to comply with all affiliation and re-enrollment requirements as stated above.

Signature of Parent-Teacher/Legal Guardian

Date

I myself am convinced, my brothers and sisters, that you yourselves are full of goodness, filled with knowledge and competent to instruct one another. Romans 15:14

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CURRICULUM LOG K-6

ACADEMIC YEAR 20____ - 20____

STUDENT NAME _____ GRADE _____

Subject	Primary Resources (Title, Publisher, Year)
English Language Arts	
Mathematics	
Social Studies	
Sciences	
Biblical Studies	
Arts Education	
Foreign Language	
Health Education	
Physical Education	
Technology Education	

Curriculum log must be submitted to the administrator by the orientation meeting in August. After orientation new enrollees must submit their curriculum log within 2 weeks of admission. Any additions or deletions should be submitted with attendance reports in January and June.

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CURRICULUM LOG 7th-12th

ACADEMIC YEAR 20__ - 20__

STUDENT NAME _____ GRADE _____

General Subject	Course Title	Primary Resources	HS
English			
Science			
Mathematics			
Social Sciences			
Foreign Language			
Computer App			
Physical Ed			
Fine Arts			
Health			
Elective			
Elective			
Elective			

The curriculum log must be submitted to the administrator by the orientation meeting in August. After orientation new enrollees must submit their curriculum log within 2 weeks of admission. Any additions or deletions should be submitted with attendance reports in January and June.

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OFFICIAL RECORD OF ATTENDANCE

ACADEMIC YEAR 20____ - 20____

STUDENT NAME_____

GRADE_____

ATTENDANCE RECORD (Circle Dates of Attendance)																															
June	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
July	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Aug.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sept.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Oct.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Nov.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Dec.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Jan.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Feb.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			
Mar.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
April	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
May	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

Fall Total (June - December)_____

Submit copy to administrator by January 15

Spring Total (January - June)_____

Submit copy to administrator by June 15

Total number of school days in attendance for the academic year = _____ days
 (A minimum of 170 is required)

 Teacher Signature (Required)